



Holly Drive Leadership Academy

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September 6, 2025

Notice and Call of Regular Meeting

Written notice is hereby given in accordance with Education Code Section 35144, Government Code 54956, and other applicable laws that a Regular Meeting of the Executive Board of Directors of the Holly Drive Leadership Academy will be held at 5:00pm on September 9, 2025.

The agenda is attached:

Individuals with disabilities, who need a reasonable accommodation to attend or participate in this meeting, should contact the front office (619) 266-7333.

Holly Drive Leadership Academy

Executive Board of Directors

September 9, 2025

Meeting Agenda

A. Opening Ceremony

A.01 Call to Order

A.02, Roll Call, Establish Quorum (Board Governance Policy)

B. Adopt Agenda

B.01 Adopt Agenda (Board Governance Policy)

B.02 Adopt Minutes (Board Governance Policy)

C. Operational Matters

C.01 – Unaudited Actuals – Board Action

C.02 – Principals Report

D. Adjournment

Holly Drive Leadership Academy
Executive Board of Directors
September 9, 2025
Meeting Minutes

Meeting called to order at 5:08pm by Chairperson Davis, Members present Dianna Brown, Sharon DuBois, and Eddie Davis. Member absent Etta Keeler. Chairperson Davis established that there was a quorum. Principal Smith was also in attendance.

Motion made by Davis to accept and approve the agenda, 2nd by Dubois, it was approved unanimously. Motion made by Dubois to accept and approve the minutes. 2nd by Davis, it was approved unanimously

C.01 - Unaudited Actuals

Principal Smith explained the results of the unaudited actuals and that even though we increased our enrollment this year, we are still facing about a \$122,000 deficit this school year based on a decrease in revenue. Many of the one- time funds have been eliminated this year. Principal Smith spoke regarding developing a plan to reduce spending without decreasing the quality of the program. There was some discussion regarding grants and fundraisers this year. Principal Smith read pages 3 and 4 on the budget presentation. Brown moved that we accept the unaudited actuals as presented. 2nd by Davis. It was approved unanimously.

Principal Smith presented a short video titled, “Take peeks at our weeks.” This was a highlight video showcasing the highlights of our first day of school and the first month of school. Principal Smith spoke regarding the upcoming fall and winter events and developing a plan to fund them. Principal Smith spoke regarding the Williams Audit and the completion of the outside audit by December 15, 2025.

C.02 - Adjournment - Chairperson Davis adjourned the meeting at 6:16pm